



**NEW**  
Sage 50  
HR

Did you know, from October 2011 temporary workers receive the same basic rights as those on permanent contracts ?

Did you know, as an employer it's your responsibility to check whether an employee can legally work for you ?

Did you know, you're legally required to retain the records of employees for three years after they have left your business ?

# NEW Sage 50 HR

## The answer to your questions

As an employer it is your legal responsibility to keep and provide certain information about your employees, New Sage 50 HR enables you to do this with ease. Gather everything from evidence of their right to work, permit details and conditions of employment, to personal details, pre-employment checks and proof of identity.

New Sage 50 HR provides an easy, efficient and secure way for you to store and record important employee information such as employee performance, appraisals, disciplinary records, holidays, absences and training records.

New Sage 50 HR puts all your employee information at your fingertips at the touch of a button.

**Improved Integration**  
Import more information from a Sage Payroll solution

**Improved Reporting**  
Create professional reports with improved content, look and feel

# What's new?

## New Easy Installation

With less installation steps and more simple guidance, Sage 50 HR is now quicker and easier to install than ever before.

## Delete Multiple Employees

New Sage 50 HR allows you to delete a selection or group of employees, so you can easily keep your files up-to-date.

## New Support Home Page

If you do need to call us for support, the New Support Home Page will pull together all the key information from your software and PC into one handy screen, so we can deal with your query quickly and easily and you don't have to spend valuable time searching for information.

## New Data Relocation

Means you can easily configure and relocate where your data files are installed.

## Simple Configuration and Backup

With new Sage 50 HR we have provided a MySQL Configuration Utility that enables you to seamlessly take and restore backups, configure and share data locations and relocate data files, all at the click of a button.

## 64Bit Compatibility

Sage 50 HR is now compatible with 64Bit variants of Windows operating systems giving you more choice as to how you install your software.

## Features at a glance

Helping you to...	2007	2009	2010	New
<b>Get up and Running</b>				
NEW - Easier Installation and 64 Bit Operating System Compatibility				•
Improved integration with Sage Payroll	•	•	•	•
<b>Manage your Company</b>				
Design your own Organisational Structure	•	•	•	•
User definable screens, events and reminders		•	•	•
NEW – Support Home Page				•
<b>Manage your People</b>				
Keep employee data in one location	•	•	•	•
Record appraisal, disciplinary, training and qualifications	•	•	•	•
NEW - Delete multiple employee records				•
<b>Manage your Compliance</b>				
Produce Statements of Employment			•	•
Store work permits, CRB and ISA checks	•	•	•	•
Keep track of eligibility to work in UK	•	•	•	•
<b>Manage Holidays and Absence</b>				
Record and track employee holidays and absence	•	•	•	•
Record holidays in days or hours and pro rata holiday calculations			•	•
<b>Reporting and Data Management</b>				
Quick and seamless reporting	•	•	•	•
Advanced CSV import and export			•	•
NEW - relocate data files and Improved Report Designer				•
<b>Security, Configuration and Flexibility</b>				
Access Rights to Modules		•	•	•
Access Rights to Employee Modules			•	•
NEW - Data Configuration Tool				•

Sage People Advice is a range of flexible services, to help you with HR, Employment Law and Health & Safety advice and keep compliant with current legislation.

